

WEEK 14 MESSAGE for ENGLISH I-1st Period (Week of NOV 9th—NOV 13th)

Dear Students & Parents,

Please read this information carefully as there are some important **DETAILS** and **CHANGES** below.

1. ATTENTION:

- **CHANGE in RECORDING ATTENDANCE**--In an effort to more accurately document attendance, ALL STUDENTS will have a daily check-in assignment in the Attendance Module, which is located at the top of the Modules page. PLEASE MAKE SURE THAT YOU ARE FOLLOWING THE INSTRUCTIONS AND COMPLETING THIS SIMPLE ASSIGNMENT EVERY DAY. (This assignment replaces the daily email or Canvas message, so do not forget to complete it each day.)
- Please review Mrs. Vereyken's Sunday email for important information.
- STUDENTS—make sure that you are working through the course MODULES page. Do not work through the “To Do” list or the Canvas Calendar because these areas do not show all of the weekly assignments.

2. UPCOMING ASSESSMENTS:

- **Wordly Wise Lesson 8 Tuesday, November 10th, from 9:00AM-11:59PM**
- **This test/quiz must be completed during the testing window; there is no extension of time for tests unless an excused absence.**

3. CANVAS CONFERENCE:

Our **Canvas Conference** is **ENGLISH I-1st Period Tuesday, November 10th @ 9:00AM**

During this week's conference we will discuss last week's *Action* reading assignments and the informational text assignments for this week, and then we will review our Lesson 8 vocabulary before students take the test. I encourage all students to attend and participate in this live instruction as there will be an opportunity to **EARN BONUS POINTS WHEN YOU ACTIVELY PARTICIPATE**.

4. Be sure to log into your school email and Canvas ENG I course each day. You should work on Block classes Mon-Wed-Fri and work on Period classes Tues-Thurs, but you **MUST COMPLETE THE DAILY ATTENDANCE ASSIGNMENT EACH DAY**. Using a calendar will help you stay on track, and this is the best way to avoid MISSING ASSIGNMENTS! ***For Term 2 students will not be able to turn in assignments after the weekly 11:59pm Sunday deadline unless they have an excused absence.***

5. Remember to email techsupport@cgsnc.org will any technical or computer issue. Please email canvasassistance@cgsnc.org if there is an issue within Canvas. The “Getting Started in Canvas” module for all classes should address the most common features for navigation, work completion, and submitting assignments.

Again, **STUDENTS** please remember the **NEW ATTENDANCE ASSIGNMENT** that must be completed **DAILY**. As always, please let me know if you have any questions.

Sincerely,

Mrs. Wilson